Transfer Student Checklist

Welcome to GSU and the J. Mack Robinson College of Business!

The following checklist will help you prepare for your new educational journey here at GSU! Complete this checklist to ensure your transition to GSU is a smooth one!

____ Yes ____ No Have you forwarded all official and updated transcripts to GSU Admissions from your transfer institution?

It is important that you have your official transcript(s) forwarded to GSU Admissions upon completion of all your courses at your transfer institution. This will ensure that all transfer credits are accounted for from your transfer institution. Your transfer credits could possibly be utilized toward your degree requirements here at GSU.

____ Yes ____ No Have you resolved all holds that can prevent you from registering?

Holds can prevent you from registering. Examples of holds include verifying citizenship and lawful presence, immunizations, a balance due on your account, or updating emergency contact info. Every student is different and holds vary for each student.

_____ Yes ____ No Have you completed the Business Foundation courses from Area F with a 2.80 GPA or higher?

If not, you are required to have Area F completed to move forward with any upper level RCB courses. You must have a 2.80 GPA in Area F. These courses are crucial and do just what it says by building the foundation for the pursuit of your BBA degree. The earlier your Area F is completed, the sooner you will be able to progress forward with your BBA degree.

____ Yes ____ No Do you know that very important info from GSU is communicated to you through your GSU email?

Important info from your Advisor, different events happening on campus, and more is communicated to students through your GSU email. It is important to check your GSU email often to stay on top of communication from GSU. To log in, you will need your campus ID and password. Please use the following link for assistance:

http://technology.gsu.edu/2013/03/13/finding-your-student-email-address-and-initial-password/

You've got a friend in the Robinson College of Business Office of Undergraduate Academic Assistance!
Get immediate access to registration dates, advisement, general information and updates!
Join us on Facebook at the following URL: www.facebook.com/jmackouaa
___Yes ___No  Have you decided what career you would like to pursue?
If not, we have our very own RCB Career Management Center that offers assessments that will assist you with choosing the right major and career based on your strengths. They also offer a variety of services that includes resume building and mock interview sessions that can assist in building your confidence and skills for the interview process. Each RCB student has their very own assigned Career Counselor who is assigned to you by your major. They also assist with internships and job searches.

___Yes ___No  Whether you pay out of pocket, receive financial aid, or scholarships, it is extremely important to make sure your balance is covered early on upon your registration here at GSU. Have you resolved your balance for this term? If not, you risk your classes being dropped that you have registered for.

Please go to the following link for all the info you need regarding your student account:
http://www.gsu.edu/studentaccounts/billing_information.html

Also, for more info on GSU financial aid and scholarship info please go to the following websites:
http://sfs.gsu.edu/
http://www.gsu.edu/scholarships/
http://robinson.gsu.edu/students/resources/scholarships/

___Yes ___No  Have you scheduled an appointment with your Advisor?
Advisement is key to your success here at GSU! Your Advisor is assigned to you based on your earned hours and the first letter of your last name.

If you are a senior with 90 or more earned credit hours, you may call 404-413-7115 to schedule your appointment.

If you have less than 90 earned credit hours, you should schedule an appointment with your Advisor from the University Advisement Center. You may reach them at 404-413-2630.

We ask that you write all your questions, inquiries, or concerns down before your scheduled appointment so that we may address all of your concerns or inquiries you may have regarding your transition to GSU.

You've got a friend in the Robinson College of Business Office of Undergraduate Academic Assistance!
Get immediate access to registration dates, advisement, general information and updates!
Join us on Facebook at the following URL:  www.facebook.com/jmackouaa